

**Pennington Park Surgery  
Patient Representative Group**

Monday 5<sup>th</sup> November 2018 at 3.00pm  
Bridgewater Medical Centre, Henry Street, Leigh.

**Attendees:**

Michelle Farrell – Practice Manager	Christine Charlesworth
Vernon Charlesworth	Hilary Spencer
Brian Williams	

**Apologies:** Barry Spencer

**Agenda**

	Michelle chaired the meeting and also took the minutes	<b>MF</b>
	<b>Minutes / Actions from last Meeting</b>	
	The minutes of the last meeting held on Monday 4 <sup>th</sup> June 2018 and action points were agreed and accepted by members present.	<b>ALL</b>
	<b>Locality PRG Update</b>	
	<ul style="list-style-type: none"> <li>• Vernon gave an update on the last locality PRG meeting which was held on 20<sup>th</sup> September 2018 at Old Henry Street Medical Centre, this meeting was a one off meeting held in the evening to see if this would increase attendance numbers, but this was not the case so it was decided to go back to afternoon meetings for the future meetings. Next Locality PRG meeting is scheduled for 15<sup>th</sup> November 2018 at 1pm.</li> <li>• APMS Contracts were discussed - Urgent Care Services were put in place to get surgeries up and running.</li> <li>• A list of people who get wrong medications, and dosage instructions etc.</li> <li>• Leigh Walk In Centre – urgent Treatment Centre was discussed</li> <li>• Primary Care Resource Centre – this is based in RAEI (Royal Albert Edward Infirmary) Wigan to reduce A&amp;E attendances (Oct 2018) open 24 hours, there is a triage system in Emergency Care Centre, who will divert any patients to PCRC as above if the patient is not for A&amp;E attendance, there is a Consultant, Senior Nursing Staff etc to triage patients who attend and sign post to the appropriate service.</li> <li>• Extension to the GP Alliance Telephone Number 01942 482848 the phone lines are now operational from 8am to 8pm week days and weekends.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Lynn Hogan SDF Operational Huddle contact (Wigan Council) attended the meeting and spoke to the PRG about her role within the Borough.</li> <li>• Step up care, Rapid response etc was also discussed.</li> </ul>	
	<p><b>Any Other Business</b></p> <p>Vernon reminded Michelle about the coffee morning which was discussed at the last meeting, Michelle agreed to e-mail the other Practice Manager's within Bridgewater Medical Centre to arrange a joint coffee morning with all the PRG's within the building instead of doing 4 different campaigns.</p> <p>Vernon also asked Michelle about the PRG funding which was given to Practices £300 per year to use on what the PRG decided to fund.</p>	<p><b>MF</b></p> <p><b>MF</b></p>
	<p><b>Date and time of next meeting</b></p> <p><b>Monday 21<sup>st</sup> January 2019 at 3pm Bridgewater Medical Centre.</b></p>	